

ACTION AGENDA

KANSAS STATE BOARD OF TECHNICAL PROFESSIONS BOARD MEETING

900 SW JACKSON, STE 507, TOPEKA KS 66612

Friday, April 29, 2016

The meeting was called to order at 10:20 a.m. by Chair Brosemer.

Members present were:

George Barbee, Public Member
Maurice Bowersox, P.E.
Steve Brosemer, P.S.
Forrest Erickson, P.E.
Larry Graham, P.E., P.S.
Robert Henthorne, P.G.
David Hoffman, Architect
Carisa McMullen, Landscape Architect
Vincent Mancini, Architect
Wendy Ornelas, Architect
Timothy R. Sloan, P.S.
Eric Wimmer, Architect, Public Member

Members absent were:

Richard Hayter, Ph.D., P.E.

Others present were:

Mark Bennett, Attorney for the Board
Shelby Lopez, Executive Director
Melissa Graham, Assistant Director
Mike Armstrong, Chief Executive Officer, NCARB
Kathy Hillegas, Director of Council Relations, NCARB

Chair Brosemer introduced the guests visiting from the National Council of Architectural Registration Boards, Mike Armstrong, Chief Executive Officer and Kathy Hillegas, Director of Council Relations. Mr. Armstrong touched on many subjects relevant to the Board such as: rolling out the new exams, NCARB taking a more visible role in the value of reasonable regulation, why regulation and licensure matter, and where the KSBTP is in relation to other Boards regarding continuing education and the streamlining of IDP.

I. MINUTES

Approval of minutes of the February 19, 2016 meeting (previously distributed)

By motion of Mr. Sloan, seconded by Mr. Barbee the Board voted to approve the Minutes of the February 19, 2016 meeting.

II. ADDITIONS OR ADJUSTMENTS TO THE AGENDA

There were none.

III. REVIEW AND APPROVAL OF CONSENT AGENDA

- A. Possible review of items removed from consent agenda.

By motion of Ms. Ornelas, seconded by Mr. Sloan the Board voted to approve the Consent Agenda

IV. PUBLIC COMMENTS – 10:15 AM

There were no public comments.

V. EXECUTIVE SESSION

- A. Discussion of Personnel.

I move that the Board recess into executive session to discuss personnel matters of non-elected personnel in order to protect the privacy of the parties involved. The Board will reconvene the open meeting in this same location in 5 minutes at 11:00 a.m.

Beginning Time of Recess: 10:45 a.m.

Motion Made By: Mr. Larry Graham

Motion Seconded by: Mr. Tim Sloan

Motion Carried/Defeated: Carried

VI. REVIEW OF INQUIRIES/COMPLAINTS & ATTORNEY REPORTS

- A. Complaint Files – Report from Complaint Committee – Chair Mancini
Report of Case Files with final action taken by the committee.

Mr. Mancini reported on Case Files with final action taken by the Complaint Committee. The Committee dealt with all of the existing cases according to the Rules and Regulations.

B. Receipt of Complaint Committee Report

By motion of Mr. Mancini, seconded by Mr. Graham, the Board voted to receive and file the Complaint Committee Report.

C. Legal Matters/Correspondence

There were none.

D. Assign hearing panels as needed

a. Case 15-05

Mr. Henthorne and Mr. Graham were appointed as the hearing panel for Case File 15-05.

b. Case 15-21

Mr. Graham and Ms. McMullen were appointed as the hearing panel for Case File 15-21.

VII. COMMITTEE AND ADMINISTRATIVE REPORTS

A. ARCH/LA/PG Committee – Committee Chair Ornelas

1. Report of Committee Actions

Ms. Ornelas reported on the actions of the Committee.

2. Discussion of Committee Items

Ms. Ornelas reported on the actions of the Committee including a request for waiver of the rolling clock requirement which was denied, updates on regulation revisions, and NCARB and ASBOG updates.

3. Receipt of Committee Report

By motion of Ms. Ornelas, seconded by Mr. Henthorne, the Board voted to receive and file the Committee's report. (See minutes of ARCH/LA/PG Committee.)

B. PE/PS Committee – Committee Chair Sloan

1. Report of Committee Actions

Mr. Sloan reported on the actions of the Committee.

2. Discussion of Committee Items

Mr. Erickson reported on the actions of the Committee including the applications reviewed and NCEES updates. Mr. Bowersox has been nominated for Central Zone Vice President of NCEES.

3. Receipt of Committee Report

By motion of Mr. Sloan, seconded by Mr. Graham, the Board voted to receive and file the Committee's report. (See minutes of PE/PS Committee.)

C. Other Committee Reports

1. Building Officials Brochure (BOB) Committee – Chair Hoffman

By motion of Mr. Hoffman, seconded by Mr. Bowersox, the Board voted to publish the updated Building Officials Brochure.

2. Legislative Committee – Chair Hoffman

Mr. Hoffman reported that implementation of IPAL could affect current rules and regulations. Joe Calistra will be invited to a future meeting to discuss the IPAL program at Kansas University.

3. Seals & Signatures Committee – Chair Erickson

Mr. Erickson reported that there will be a public hearing on proposed changes to 66-6-1 on May 11, 2016 at 10:00 am.

D. Administrative Report

The Executive Director updated the Board on her first 50 days in the position and current FY2016 Budget information.

VIII. CORRESPONDENCE

A. There is none.

IX. UNFINISHED BUSINESS

A. Public Hearing May 11, 2016 for K.A.R. 66-6-1

A public hearing on proposed changes to 66-6-1 will be held May 11, 2016 at 10:00 am.

B. KS Transportation Engineering Conference

Mr. Brosemer reported on activities at the Kansas Transportation Engineering Conference.

X. NEW BUSINESS

A. Guests

1. Mike Armstrong, Chief Executive Officer, NCARB
2. Kathy Hillegas, Director of Council Relations, NCARB

B. Proposed Agency Policies

1. Agency Policy for Safeguarding of Capital Assets

By motion of Mr. Graham, seconded by Barbee the Board voted to adopt the Agency Policy for Safeguarding of Capital Assets.

2. Agency policies for Accounts Receivable and Delinquent Dccounts

By motion of Mr. Graham, seconded by Mr. Bowersox the Board voted to adopt the Accounts Receivable and Delinquent Dccounts.

- C. Proposed Revisions to ABET Criterion 3 and 5 – comment period ends June 30, 2016

Discussion ensued regarding proposed revisions to ABET Criterion 3 and 5.

D. Funded Delegates for NCARB Annual Meeting, June 16-18, 2016, Seattle, WA

Funded delegates to the NCARB Annual Meeting will be Mr. Mancini and Ms. Ornelas with Mr. Mancini serving as the voting delegate.

E. Funded Delegates for NCEES Annual Meeting, August 24-27, Indianapolis, IN

Funded delegates to the NCEES Annual Meeting will be Mr. Erickson and Mr. Brosemer, both will be voting delegates.

F. Appreciation Awards

The following Board Members were recognized for their years of service to the Board. The Board recognizes them in appreciation for their work and dedication.

1. Timothy Sloan, P.S. (9/30/04 – 6/30/16)
2. Maurice Bowersox, P.E. (7/1/12 – 6/30/16)
3. Wendy Ornelas, Architect (7/1/08 – 6/30/16)
4. George Barbee, Public Member (7/1/04 – 6/30/16)

G. Upcoming board meeting dates:

1. July 14 and 15, 2016 – Licensure Ceremony – Topeka KS

H. Set FY17 board meeting dates

Dates for FY17 Board meetings will be:

1. September 15-16, 2016
2. December 15-16, 2016
3. February 16-17, 2017
4. April 27-28, 2017
5. July 13-14, 2017

XI. ADJOURN

By motion of Mr. Bowersox, seconded by Mr. Sloan the Board voted to adjourn at 1:10 pm.

Prepared by:

Attest by:

Shelby Lopez
Executive Director

Maurice Bowersox
Secretary for the Board